



Lead Boathouse Attendant

About Us:

Summer House Park is a family-run vacation destination, offering camping and rental accommodations, a wide range of activities and amenities including a very popular waterfront with a sandy beach, water park, boat rentals, docking and a tackle shop. We are seeking an organized, outgoing, and competent individual to oversee our waterfront operations.

Job Overview:

As a team leader, you will motivate a small team and oversee our waterfront operations, managing watercraft equipment, docks, and rentals. The lead boat house attendant will ensure the smooth operation of the water park, rafts, beaches, and boat house area. Additionally, you will be responsible for the toy and tackle shop, emphasizing excellent customer service and maintaining a professional demeanor.

Key Duties and Responsibilities:

- Schedule staff and manage a small team to ensure effective operations of our waterfront facilities.
- Provide exceptional customer service and respond to customer inquiries promptly and professionally.
- Rent boats and assist patrons with boarding and disembarking watercraft, keep logs of rental activity and maintain equipment.
- Ensure safety and working order of water toys, rafts and swimming areas.
- Assist with docking needs, manage boat slip rentals and perform dock inspections.
- Conduct daily inspections of both Main Beach & Pet Beach, keeping areas clean.
- Maintain cleanliness in the gas house, tackle shop and fish cleaning station.
- Manage the tackle shop and beach toy purchasing, stocking, inventory and sales.
- Continually monitor beach activities and enforce general park rules and safe play.
- Work effectively with reservation office staff to ensure boat docking and rental requests are fulfilled.
- Spring and fall duties include installation, removal and storage of docks and water toys.
- May be required to assist with set up and delivery of special events.
- Educate and promote water safety to patrons whenever possible.
- Other reasonable duties as required.

Qualifications:

The Lead Boat House Attendant is in direct contact with our visiting guests, therefore appearance, conduct and strong language skills are essential. People who enjoy motivating others, are service-minded and enjoy putting a smile on someone's face will enjoy this position.

- Excellent people and communication skills and experience in a customer service role.
- Ability to motivate a team and lead by example.
- General computer knowledge and experience with Microsoft Office programs.
- Attention to detail.
- Critical thinking and problem-solving skills.
- Ability to work with others and take direction.
- Be a self-starter and take initiative.
- Confident in high stress situations and the ability to work under pressure.
- Good physical stamina and the ability to lift to 50lbs.
- CPR & First Aid Certification is an asset.

Duration/ Hours:

Full time seasonal from April to November, 2024. Required to work weekends, including holidays and some evening hours. *Start date flexible*. Hours: 35-40/week.

Wages & Benefits:

Starting from \$19-\$21 per hour based on experience. Enjoy store and restaurant discounts, accommodation discounts in low season, extended health benefits are available for returning employees after first year of employment, casual dress, and access to park activities and events.

If you're a reliable, detail-oriented individual with a cheerful disposition, we invite you to join our team at Summer House Park. Apply now to be part of our exciting and fulfilling work environment!

To Apply: Send a covering letter describing your experiences and interests and a résumé to:

Summer House Park

197 Miller Lake Rd.

Miller Lake, ON N0H 1Z0

Documents may be sent electronically to - info@summerhousepark.ca

For further information call (519) 795-7712 or email info@summerhousepark.ca

Summer House Park is an inclusive and equal opportunity employer and strives to ensure that working conditions meet the needs of persons of all abilities. As such, Summer House Park will provide reasonable accommodation for any successful applicant, as requested during their position.